

# Public Document Pack



**PLEASE NOTE THAT PRAYERS WILL BE HELD AT 6.50PM BEFORE THE COMMENCEMENT OF THE BUSINESS OF THE COUNCIL.**

**THE MAYOR REQUESTS THAT ANY MEMBER WISHING TO PARTICIPATE IN PRAYERS BE IN ATTENDANCE BY NO LATER THAN 6.45PM.**

Dear Sir/Madam,

You are summoned to attend the meeting of the Borough Council of Newcastle-under-Lyme to be held in the ***Astley Room - Castle House*** on ***Wednesday, 15th May, 2019*** at ***7.00 pm***.

## **B U S I N E S S**

**1 APOLOGIES**

**2 DECLARATIONS OF INTEREST**

To receive declarations of interest from Members on items contained within this agenda.

**3 MINUTES**

**(Pages 7 - 18)**

To consider the minutes of the previous meeting(s)

**4 ELECTION OF MAYOR 2019/20**

When the Mayor has declared the result of the election, the Mayor preceded by the Mace Bearers, will retire to the Mayor's Parlour accompanied by the following:-

- Retiring Consorts
- Retiring High Constable
- Retiring Chaplain
- Chief Executive
- Mayor Designate
- Consort designate
- High Constable designate
- Chaplain designate

The incoming Mayor will then be robed and invested with the chain of office. The Mayoral party will then return to the Garden/Astley Rooms in the following order:-

- Mace Bearers
- Mayor
- Consort designate
- Mayoress designate
- Chief Executive
- High Constable designate
- Chaplain designate
- Retiring Mayor
- Retiring Consorts
- Retiring High Constable
- Retiring Chaplain

The Mayor will take the chair and make the declaration of acceptance of office.

## **5 APPOINTMENT OF DEPUTY MAYOR 2019/20**

Following the appointment of the Deputy Mayor, he/she will make the declaration of acceptance of office.

## **6 MAYORAL APPOINTMENTS**

The Mayor will announce the appointment of her:

Mayoress  
Consort  
High Constable  
Chaplain  
Mace Bearers

## **7 MAYORAL ADDRESS**

To receive the Mayoral address.

## **8 VOTE OF THANKS TO THE RETIRING MAYOR AND CONSORTS**

In appreciation of their services during the past year, the retiring Mayor and Consorts will be presented with their badges.

## **9 RESPONSE OF THE RETIRING MAYOR AND SUMMARY OF THE MAYORAL YEAR**

Retiring Mayor's response.

**10 MAYOR'S ANNOUNCEMENTS**

To receive the Mayor's announcements of forthcoming events.

**11 BY ELECTION RESULT**

Councillor Graham Hutton was elected as Councillor for the Maer and Whitmore ward.

**12 APPOINTMENT OF DEPUTY LEADER AND CABINET**

The Leader will report the appointment of his/her Cabinet and Deputy Leader for 2019/20.

**13 APPOINTMENT OF COMMITTEES, CHAIRS AND VICE-CHAIRS FOR 2019/20**

To appoint Members to committees.  
Report to follow

**14 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES**

The Council is requested to review its representation on outside bodies.

Report to follow.

*As elections are now held every four years it is appropriate that these appointments run for the period of the elected Council.*

*Agreement is sought to extend the existing representatives' term to 5 May, 2022.*

**15 STANDING ORDER 18 - URGENT BUSINESS**

To consider any communications which pursuant to Appendix 7 – paragraph 7 of the constitution are, in the opinion of the Mayor, of an urgent nature and to pass thereon such resolutions as may be deemed necessary.

**16 DISCLOSURE OF EXEMPT INFORMATION**

To resolve that the public be excluded from the meeting during consideration of the following report(s) as it is likely that there will be disclosure of exempt information as defined in paragraphs contained within Part 1 of Schedule 12A (as amended) of the Local Government Act 1972.

Yours faithfully



Chief Executive

## **NOTICE FOR COUNCILLORS**

### **1. Fire/Bomb Alerts**

In the event of the fire alarm sounding, leave the building immediately, following the fire exit signs..

Fire exits are to be found at the side of the room leading into Queens Gardens.

On exiting the building Members, Officers and the Public must assemble at the statue of Queen Victoria. DO NOT re-enter the building until advised to by the Controlling Officer.

### **2. Attendance Record**

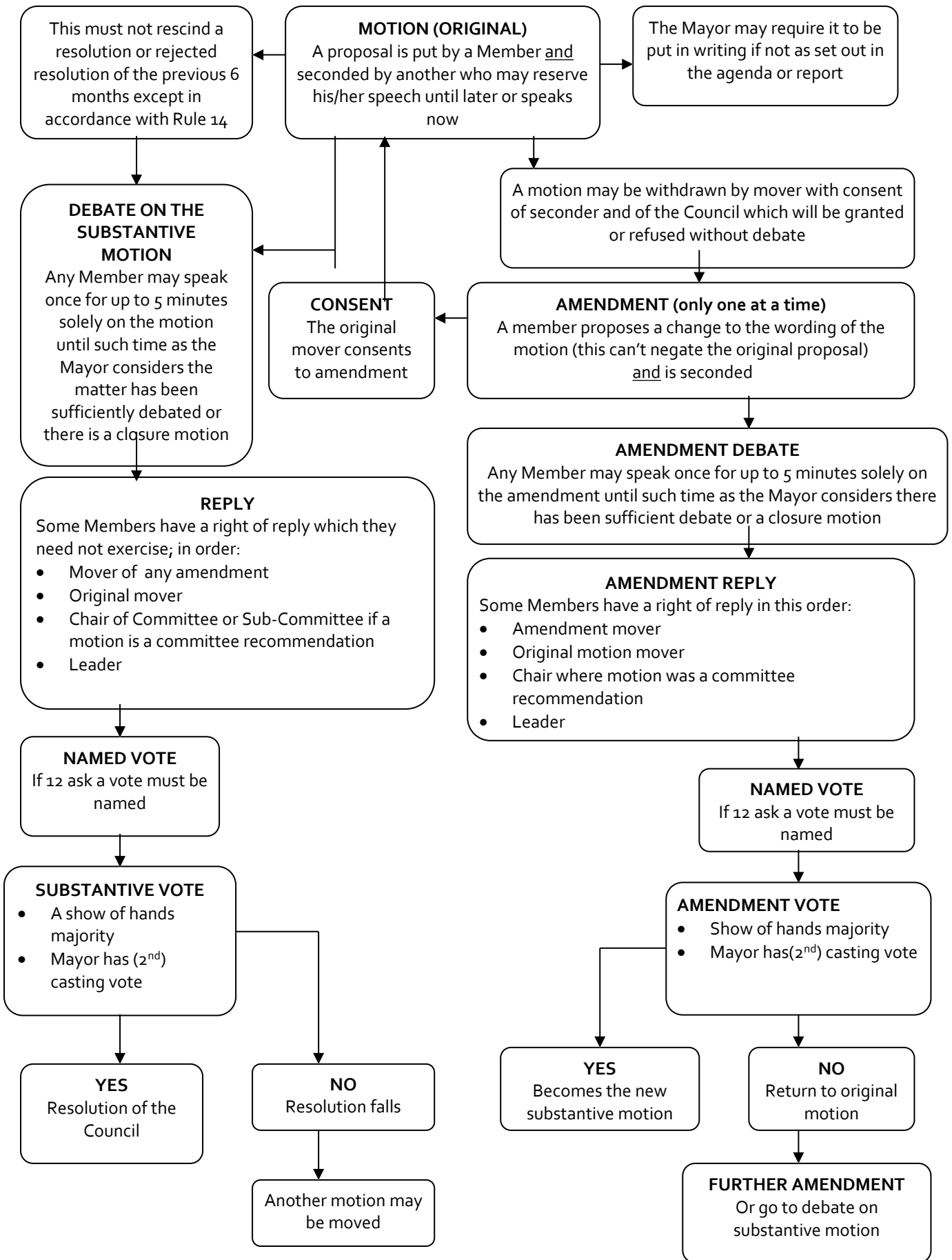
Please sign the Attendance Record sheet on entering the building. This will be located at the reception desk.

### **3. Mobile Phones**

Please switch off all mobile phones before entering the Council Chamber.

### **4. Notice of Motion**

A Notice of Motion other than those listed in Standing Order 19 must reach the Chief Executive ten clear days before the relevant Meeting of the Council. Further information on Notices of Motion can be found in Section 5, Standing Order 20 of the Constitution of the Council.



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## COUNCIL

Wednesday, 3rd April, 2019  
Time of Commencement: 7.15 pm

**Present:-** The Mayor - Councillor Mrs Gill Heesom – in the Chair

**Councillors:**

|               |             |
|---------------|-------------|
| S. Burgess    | B. Panter   |
| G. Burnett    | A. Parker   |
| Miss J Cooper | S. Pickup   |
| Mrs J Cooper  | B. Proctor  |
| J. Cooper     | M. Reddish  |
| S. Dymond     | K. Robinson |
| A. Fear       | A. Rout     |
| A. Fox-Hewitt | E. Shenton  |
| A. Gardner    | M. Stubbs   |
| M. Holland    | S. Sweeney  |
| E. Horsfall   | J Tagg      |
| B. Johnson    | S Tagg      |
| T. Johnson    | J. Walklate |
| D. Jones      | J Waring    |
| K.Owen        | P Waring    |
| T. Kearon     | G White     |
| A. Lawley     | S White     |
| H. Maxfield   | I. Wilkes   |
| S. Moffat     | G Williams  |
| P. Northcott  | J Williams  |
| M. Olszewski  | R. Wright   |

**Officers** Executive Director Operational Services- David Adams,  
Geoff Durham - Mayor's Secretary / Member Support Officer,  
Chief Executive - Martin Hamilton,  
Simone Harris- Marketing and Communications Officer and  
Interim Executive Director - Resources and Support Services - Jan Willis

1. **APOLOGIES**

There were no apologies.

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest stated.

3. **MINUTES**

**Resolved:** That the minutes of the meeting held on 20<sup>th</sup> February, 2019 be agreed as a correct record.

**4. MAYOR'S ANNOUNCEMENTS**

The Mayor advised members of two upcoming events:-

Mayor's Charity Ball on Saturday 6 April.  
Tribute Night on 20 April.

**5. CONSTITUTION OF THE COUNCIL**

The Leader of the Council, Councillor Simon Tagg introduced this report to update members on the review of the Council's Constitution and moved the recommendations.

Councillor Tagg stated that the Council now had a single copy of the Constitution which was available on the internet. All Members had been sent the electronic link to this. The Constitution and Member Support Working Party could now look at all individual sections with a view to further updating.

Councillor Mark Holland seconded the recommendations adding that the Working Party had been working on this for some time and the, going forward, it would be easier to keep track of any updates.

Councillor Elizabeth Shenton welcomed this and was pleased that there was now a constitution that was fully accessible to all.

- Resolved:**
- (a) That the updated version of the Constitution, incorporating changes approved to date by this Council, for 2019/20 be adopted and that it provides a base document for amendments/updates required to incorporate best practice.
  - (b) That the Constitution Review Group test the adopted constitution against best practice, and revert to Council with proposals for improvements.

**6. CHANGES TO COMMITTEES**

The Leader of the Council, Councillor Simon Tagg introduced this report to inform Members of required changes to committee memberships following a recent by election and the resignation of David Harrison.

Councillor Tagg drew Member's attention to paragraph one of the report and an additional sheet containing nominees which had been tabled this evening:

*Health, Wellbeing and Partnerships SC: Councillor Parker off, Councillor Owen on.*

*Audit and Standards: Councillor Burgess off, Councillor Owen on.*

Councillor Kearon requested that, in the longer term, the group leaders meet to go over the distribution to committees.



Councillor Tagg stated that he would welcome taking that opportunity but for clarification, added that there was a 'set' formula to work to which ensured the correct proportionality.

**Resolved:** That the changes to committees as outlined in paragraph 1 and as stated in italics above, be noted.

## 7. MEMBERS ALLOWANCES 2019/20

The Leader of the Council, Councillor Simon Tagg introduced this report to enable Council to determine member Allowances for the year 2019-20.

Councillor Mike Stubbs stated that at last year's AGM it was resolved that the allowances be retained for the year ahead and reviewed before the start of the 2019/20 municipal year. The previous motion had not been fulfilled and this report only mirrored what was already in place.

The Council's Chief Executive, Mr Martin Hamilton stated that there had not been the time to carry out the required surveys to complete the piece of work needed for this. The recommendation rolled forward the recommendation of the previous year and it would be looked at in the year ahead.

Councillor Simon Tagg advised Members of a revision to recommendation c that had been tabled this evening which asked for the constitution and Member Support Working Group to review Members Allowances.

Across Staffordshire, Newcastle's allowances were the average of other Authorities.

Councillor Shenton welcomed the recommendations and encouraged all Members to undertake any Members surveys to ensure a complete picture.

**Resolved:**

- (i) That it be noted that Members have received no increase in Allowances since 2006 – 13 years;
- (ii) That Member Allowances for the year 2019-20 remain as currently set, with no increase this year.
- (iii) That the Constitution and Member support Working Group agree a timetable for future reviews of Member' Allowances by the Independent Remuneration Panel following a survey of Members about their ward councillor and special responsibility roles.

## 8. STATEMENT OF THE LEADER OF THE COUNCIL

The Leader, Councillor Simon Tagg submitted a report which provided an update to Members on the activities and decisions of the Cabinet, together with the Forward Plan.

The Statement was taken a paragraph at a time to allow for questions to be asked.

### Paragraph 2.1

Councillor John Cooper asked the Leader if Paul Farrelly MP had replied to the letter sent to him by the Leader.

The Leader confirmed that no response had yet been received.

Councillor Kearon stated that this was a problem shared with Stoke on Trent City Council and asked if any attempt had been made by their officers/Administration for support from their MP's

It was confirmed that meetings had taken place with civil servants and Stoke on Trent Public Protection Committee members. However, the Leader was not aware if Stoke City Council had contacted their MP's.

Councillor Kearon also asked what the evidence base was that there were achievable options for public transport.

Councillor Holland stated that the bus engine retrofit design was a separate scheme and reminded members that the buses were not owned by the Council. The Council's Cabinet was eager to find a solution that did not include a chargeable clean air zone. In time the emissions would reduce as more vehicles became hybrid.

**Paragraph 3.1**

Councillor Helena Maxfield was pleased that the Kidsgrove Community Group had involvement in the Lyme Lottery but stated that a more rigorous promotion of this was required.

Councillor Kyle Robinson spoke in favour of this and asked how it could be improved upon.

The Leader agreed that more promotion was needed.

**Paragraph 3.3**

Councillor Jenny Cooper referred to the funding of £74,000 given by the Government to improve parks and open spaces. Councillor Cooper asked where this extra money would be spent.

The Leader stated that it would be used in various parks across the Borough including Lyme Valley, Bradwell, Orme Road, a skate Park in Silverdale, Clough Hall Park, Cross Heath, Chesterton and Knutton. Money would also be spent on clean-ups in Newcastle and Kidsgrove Town Centres. The Leader agreed to circulate a list of sites which would benefit from this funding.

**Paragraph 4**

Councillor Emily Horsfall asked how much of the £420,000 Future High streets Fund bid would be spent on consultants.

The Leader stated that some of the Fund would be put towards the asbestos issue at the former Civic Offices and that expertise would need to be brought in from outside of the Council. Members would be sent the Executive Summary of the bid.

Councillor Gary White asked about a commitment which he felt had previously been given for a Joint Working Group.

The Leader would speak with Councillor White after the meeting.

Councillor Sylvia Dymond enquired why Kidsgrove had not been considered for a slice of the Fund.

The Leader stated that only one bid could be made as a Borough. However, this did not include other ideas that the council had for Kidsgrove. In addition, a Task Force would be set up.

**Paragraph 5**

Councillor Robinson asked about item 8 J2 marketing support and asked what opportunities there were to maximise this and if there was any chance of promoting Kidsgrove Sports Centre.

The Leader stated that this was for existing, open facilities but the Council was working with the group in Kidsgrove and would be supporting them in marketing. The matter would be brought to the next Cabinet meeting.

Councillor Brian Johnson asked about the 'One Public Estate', what money had been allocated and how would it be spent.

Councillor Paul Northcott did not have the required information at present but it would be used for masterplanning for the area.

**9. REPORTS OF THE CHAIRS OF THE SCRUTINY COMMITTEES**

Written reports were submitted for the Economy, Environment and Place Scrutiny Committee and the Health, Wellbeing and Partnerships Scrutiny Committee.

The Finance, Assets and Performance Scrutiny Committee had not met since the previous Full Council meeting.

The Committee had met twice since the last Full Council meeting and they had looked at the Treasury Management Strategy, Revenue, Budgets and Fees and Charges.

**Resolved:** That the reports be received.

**10. REPORTS OF THE CHAIRS OF THE REGULATORY COMMITTEES**

Written reports were submitted for the Committees that had met since the last Council meeting except for the Planning Committee where the Chair gave a verbal update:

The Chair Councillor Fear, advised that the Committee had continued to meet on a regular basis. There had been some very large applications put through the Committee recently.

Members were reminded that there was provision for members to speak at Committee on applications within their ward.

Members were encouraged to engage with enforcement issues.

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**Resolved:** That the reports be received.

**11. MOTIONS OF MEMBERS**

Two Motions were received:

1. Climate Emergency, proposed by Councillor Tony Kearon and seconded by Councillor Emily Horsfall.

An amendment to the Motion, proposed by Councillor Mark Holland and seconded by Councillor Trevor Johnson was submitted, as follows:

This council notes:

**That** 41 councils have passed 'climate emergency' motions since the IPCC (Intergovernmental Panel on Climate Change) report on Global Warming of 1.5°C was published in October 2018. This report describes the major environmental harms that a 2°C rise in world temperature is likely to cause and urges that governments and related authorities world-wide seek to limit global temperature rises to 1.5°C.

That there is cross party support for ambitious carbon reduction strategies – the 41 councils that have already passed such a motion include Labour led, Conservative led, Liberal Democrat led and NOC authorities.

That the IPCC's Special Report on Global Warming of 1.5°C argues that limiting Global temperature rises to 1.5°C may still be possible with ambitious action from national Governments AND local Government working in collaboration with partner agencies, organisations, groups and local communities.

This council further notes:

- The establishment in 2007 and facilitation by Staffordshire County Council of the Staffordshire Climate Change Partnership and climate change adaptation group.
- That in 2008 this council was a signatory to the Nottingham Declaration, making a public commitment to tackle climate change in concert with other councils.
- That this council subscribed in September 2013 to the 'Climate Local' commitment, preparing and authorising an action plan to reduce carbon emissions and to promote action to tackle climate change with our partners and residents.
- That since 1990, the UK has cut its carbon emissions by more than any other G20 country as a proportion of its economic growth, through the ambitious measures of the Climate Change Act 2008; is on target to reduce all greenhouse gas emissions by 80 per cent by 2050; and will see the closure of all coal-fired power stations by 2025.
- That the councils, businesses and individuals of Newcastle-under-Lyme have demonstrated their ongoing commitment to reducing CO2 emissions in the Borough, which have fallen from 1024.4 kilotonnes in 2005 to 807.8 kt in 2016, the most recent year for which data is available (source: BEIS/National Atmospheric Emissions Inventory).

This council acknowledges the importance of leading and not following public opinion; recognises its duty as a key local employer, service provider and public authority; chooses to renew its commitment to halting anthropogenic climate change; and therefore resolves:

- 1) To aim to make Newcastle-under-Lyme a carbon-neutral borough by 2030.
- 2) To invite the Economy, Environment and Place Scrutiny Committee to review the council's record on mitigation and adaptation in respect of climate change and to make recommendations to cabinet with regard to necessary future action.
- 3) To ask the cabinet and senior officers to examine what more can be done by this council to deliver a carbon-neutral borough, and for the leader of the council to produce and publish within six months a plan setting out how the council, through its policies, practices and actions will help to deliver a carbon-neutral borough by 2030.
- 4) To require that cabinet routinely review progress against this plan and if necessary take action to expedite progress towards the carbon-neutral goal.
- 5) For the Chief Executive to host via video/teleconference a meeting, to which will be invited CEOs, leaders and cross party representatives from Staffordshire County Council, Stoke-on-Trent City Council, District councils across Staffordshire and our neighbouring non-Staffordshire councils, with the intention to produce a regional climate emergency strategic collaboration plan to move to a carbon-neutral region.
- 6) To ask that the chief executive and the leaders of all groups on the council jointly write to the Secretary of State for the Environment, Food and Rural Affairs urging him to give local government across the UK powers and funding to take meaningful action to address this emergency, and to legislate for a binding UK-wide net zero emissions target at the earliest practicable point in the future.

The amendment was debated and not accepted in full although Councillor Kearon suggested working to a compromise to form a Motion on which everyone agreed. Councillor Holland accepted this.

The Motion was amended as:

*This council notes:*

*That over 41 councils have passed 'climate emergency' motions since the IPCC (Intergovernmental Panel on Climate Change) report on Global Warming of 1.5°C was published in October 2018. This report describes the major environmental harms that a 2°C rise in world temperature is likely to cause and urges that governments and related authorities world-wide seek to limit global temperature rises to 1.5°C.*

*That there is cross party support for climate emergency motions and ambitious carbon reduction strategies – the 41 councils that have already passed such a motion include Labour led, Conservative led, Liberal Democrat led and NOC authorities.*

*That the IPCC's Special Report on Global Warming of 1.5°C argues that limiting Global temperature rises to 1.5°C may still be possible with ambitious action from national Governments AND local Government working in collaboration with partner agencies, organisations, groups and local communities.*

*This council further notes:*

- *The establishment in 2007 and facilitation by Staffordshire County Council of the Staffordshire Climate Change Partnership and climate change adaptation group.*
- *That in 2008 this council was a signatory to the Nottingham Declaration, making a public commitment to tackle climate change in concert with other councils.*
- *That this council subscribed in September 2013 to the 'Climate Local' commitment, preparing and authorising an action plan to reduce carbon emissions and to promote action to tackle climate change with our partners and residents.*
- *That since 1990, the UK has cut its carbon emissions by more than any other G20 country as a proportion of its economic growth, through the ambitious measures of the Climate Change Act 2008; is on target to reduce all greenhouse gas emissions by 80 per cent by 2050; and will see the closure of all coal-fired power stations by 2025.*
- *That the councils, businesses and individuals of Newcastle-under-Lyme have demonstrated their ongoing commitment to reducing CO2 emissions in the Borough, which have fallen from 1024.4 kilotonnes in 2005 to 807.8 kt in 2016, the most recent year for which data is available (source: BEIS/National Atmospheric Emissions Inventory).*

*This council resolves:*

*To acknowledge that there is a climate emergency and that as an authority we can play a part in trying to address it.*

*To aim to make Newcastle under Lyme a carbon-neutral borough by 2030.*

*To establish and support a climate change action group that is chaired by an individual from outside of the borough council and is comprised of representatives of all parties on the council, council officers, representatives of local employers, local education establishments, partner organisations, local community groups, faith groups, local environmental groups, trade unions and other representatives of local civil society to encourage and coordinate the drive towards a carbon-neutral borough.*

*To require the cabinet and senior officers to collaborate with this action group, to examine what more can be done by the borough council to deliver a carbon-neutral borough, and for cabinet to work with the action group to produce and publish a plan setting out how the council, through its policies, practices and actions will help to deliver a carbon-neutral borough by 2030.*

*To require that cabinet, as part of the regular performance review process routinely review progress against this plan and if necessary take action to expedite progress towards the carbon-neutral goal.*

*For the Chief Executive to host in Newcastle a meeting of CEOs, leaders and cross party representatives from Staffordshire County Council, Stoke City Council, District councils across Staffordshire and our neighbouring non-Staffordshire councils to produce a regional climate emergency strategic collaboration plan to move to a*

*carbon-neutral region. Regular meetings of this group will become a part of the battle for a carbon neutral region*

*To require that the chief executive and the leaders of all groups on the council jointly write to the Secretary of State for the Environment, Food and Rural Affairs declaring a climate emergency and urging him to give local government across the region powers and funding to take meaningful action to address this emergency.*

*To invite the Economy, Environment and Place Scrutiny Committee to review the council's record on mitigation and adaptation in respect of climate change and to make recommendations to cabinet with regard to necessary future action.*

*To ask that the chief executive and the leaders of all groups on the council jointly write to the Secretary of State for the Environment, Food and Rural Affairs urging him to give local government across the UK powers and funding to take meaningful action to address this emergency, and to legislate for a binding UK-wide net zero emissions target at the earliest practicable point in the future.*

Councillor Holland withdrew the other parts of his amendment.

**Resolved:** That the Motion, as amended be carried.

2. Racism, Islamophobia and Antisemitism proposed by Councillor Tony Kearon and seconded by Councillor Marion Reddish.

The Motion was debated and was accepted by all Members.

**Resolved:** That the Motion be carried.

## 12. **QUESTIONS TO THE MAYOR, CABINET MEMBERS AND COMMITTEE CHAIRS**

Councillor Dave Jones asked the Leader of the Council for an update on the number of contact made through the website in connection with the odours from Walley's Quarry landfill site.

Councillor Simon Tagg confirmed that since the investigation began, sixty-one cases of odour complaints had been received.

The Borough council would work closely with the Environment Agency. A gas monitoring station had been deployed at the Knutton Lane depot.

There had been a lot of complaints during the cold weather when air pressure had been high.

Everyone who had complained about the odours had been written to.

Councillor Jones asked the Portfolio Holder for Community Safety and Wellbeing what the Council had done in respect of anti-social behaviour at the former Silverdale Railway Station site.

Councillor Jill Waring stated that there had only been one complaint in respect of this.

Shrubbery and thorn bushes would be planted along both sides of the platform and this would be funded by the LAP. Members were advised that the police had put additional patrols in that area.

Councillor Jones advised Councillor Waring that there had been an increased severity of incidents but they had not been reported. Councillor Jones requested a meeting with Councillors Waring, Rout and the police. This was agreed and would be arranged.

Councillor Jones asked the Portfolio Holder for Planning and Growth how Section 106 monies were distributed for the development of social housing.

Councillor Paul Northcott advised that approximately £219,000 had been received under Section 106 agreements. Registered providers were invited to bid and the fund would be used as match funding for thirty units of affordable housing.

Councillor Jones asked the Portfolio Holder if he would commit to more people bidding into that process. Councillor Northcott agreed, stating that competitive tendering was always done without member's input. Councillor Northcott would also look into ways of getting a more diverse selection of bidders.

Councillor Andy Fear asked the Portfolio Holder for Finance and Efficiency for an update on the progress of the sale of land at Deans Lane.

Councillor Sweeney confirmed that the land had been sold at £901,000.

Councillor Fear then asked what impact this would have on the Council's borrowing requirement.

Councillor Sweeney confirmed that there was no need to undertake borrowing for 2019/20.

Councillor Kyle Robinson asked the Portfolio Holder for Community Safety and Wellbeing what the Council was doing to tackle rising knife crime.

Councillor Jill Waring confirmed that the Council had an active Youth Violence and Vulnerability Working Group. The Council was working with the police to tackle the problem and using ASB enforcement powers. There was a scheme called 'Operation Spectre' who engaged with schools and colleges to give talks.

Councillor Robinson stated that knife crime had risen by 88% in Staffordshire and that police officers had been cut from the streets.

Had the Cabinet considered offering a knife amnesty along with Staffordshire County Council?

Councillor Waring confirmed that a knife amnesty was part of Operation Spectre.

Councillor Robinson asked the Portfolio Holder for Planning and Growth when the consultation process would begin again and whether the council was on track to consult residents in autumn 2019.



Councillor Northcott confirmed that he was receiving weekly updates from the Head of Planning and monthly updates from other sources. The draft would be done by the autumn.

Councillor Robinson felt that it was not necessary for the process to be delayed for up to a year and asked what the cost of the delay would be to the Council.

Councillor Northcott would have to look at this after the meeting.

The consultation would go out by late autumn, 2019 following approval of the draft joint local plan.

Councillor Mike Stubbs asked the Portfolio Holder for Finance and Efficiency why the a request by the Finance, Assets and Performance Scrutiny Committee to scrutinise the Council's performance reports had not been adhered to.

Councillor Sweeney stated that a meeting of the Scrutiny committee had been delayed to accommodate Committee Members and officers who were unable to attend.

With regard to the reports, none of the performance reports were requested by the Chair. Councillor Sweeney also advised that the last time that these reports had been to the Scrutiny Committee was in 2016.

Councillor Stubbs stated that Council staff had a high level of output and asked if the Administration was working with the Unions to look at the staffing structure.

Councillor Sweeney confirmed that they were working with the Unions. He also noted that the Council's Chief Executive was working to fill a number of vacancies.

**13. RECEIPT OF PETITIONS**

Councillor Brian Johnson handed in a petition on behalf of Knutton Residents against the closure of Dave's Fish Bar in Knutton.

**14. STANDING ORDER 18 - URGENT BUSINESS**

There was no urgent business. However, Councillor Simon Tagg paid tribute to David Harrison who had recently resigned as Councillor and wished him all the best for the future.

**THE MAYOR - COUNCILLOR MRS GILL HEESOM**  
**Chair**

Meeting concluded at 9.02 pm

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